

Information on the Application Process for the MA in International Management and Intercultural Communication (GlobalMBA)

Application requirements:

Graduates with a Bachelor's degree, Master's degree or a German university diploma can apply for the program. They have to provide evidence of the following:

1. An Average grade of at least 3.0 (= satisfactory) in your first Bachelor's degree program
2. Sound knowledge of basic economics and business studies and of world politics. For more information see "Prerequisites Economics/Accounting" on:
<http://www.th-koeln.de/globalmba/program>
or UNF's web page (see "Special Notes about the Program"):
<https://www.unf.edu/graduateschool/academics/programs/GlobalMBA.aspx>
3. Excellent command of English (equivalent to level B2 according to the "Common European Framework of Reference for Languages" (CEFR)) proven by an internationally recognized English language qualification (e.g. TOEFL, IELTS). The test result must not be older than two years.
This proof may be waived if:
 - a) you are a native speaker of English
 - b) the language of your previous program was English
 - c) you have gained work/study experiences in an English-speaking countryb) and c) must not date back more than two years.
4. The successful completion of an American test for admission to postgraduate studies, i.e. either
 - a) GMAT (American Graduate Management Admission Test) with a minimum score of 500 or
 - b) GRE (Graduate Record Examinations test) with a minimum score of 150 verbal + 150 quantitative.

Only scores up to five years old will be accepted. The result of one of these tests should be submitted with the application. If not possible, the final deadline for late submissions is June 20¹. In this case, you have to submit your full application documents by May 15/June 1 together with a confirmation from the test center that you have registered for the test and email a scan of the test result (final or preliminary) by June 20¹. Please note that an interview invitation can only be expressed if we have received the respective result.

Please note: Polish, Chinese, North- and South-American citizens are requested not to submit their application to the THK, but to apply directly to our respective partner universities in Warsaw, Dalian and Jacksonville.

Application procedure:

Details on the application process can be found on the following website:

www.th-koeln.de/globalmba/application and in our "Study Guide GlobalMBA":
https://ilias.th-koeln.de/goto.php?target=file_983845_download&client_id=ILIAS_FH_Koeln

There are two application procedures:

1. **German Applicants and foreign applicants with a German university degree:** Please apply online directly with TH Köln. You can find the link to TH Köln's online application platform (from early May on) here: <http://bewerbung.th-koeln.de>. All application documents must be sent in by post then (submission deadline is June 1, i.e. postal receipt of application documents by the TH Köln).

¹ Due to the exceptional situation caused by Covid-19, the deadline is extended to 27.07.2020

2. Non-German applicants with a university degree from a non-German university:

You will be required to submit your application online via *uni-assist* (*Arbeits- und Servicestelle für internationale Studienbewerbungen e.V.*) first. All application documents must be sent in by post then to *uni-assist*. The submission deadline is Mai 15 every year (i.e. postal receipt of application documents).

Please find further details about the application procedure via *uni-assist* here:

https://www.th-koeln.de/en/academics/uni-assist-document-review_8553.php

<https://www.uni-assist.de/en/#c3086>

<https://www.uni-assist.de/en/>

Course-related aptitude test:

Due to the fact that the TH Köln can only grant a university place in this program to ten applicants, an aptitude test is held for all applicants in the form of a selection interview. After the application deadline, all application documents are reviewed by a selection committee. The selection interviews then are usually scheduled for July. The prerequisite for participation in the selection interviews is that all admission requirements are met. The selected applicants will receive an invitation by e-mail in good time.

Application documents:

The following documents must be submitted by post after already having applied on the online application portal of TH Köln or *uni-assist* (postal reception by June 1/May 15):

- a) **Application cover letter** (available on the online application portal after successful registration)
- b) **Application Form** (Application form for the study program, available on the online application portal)
- c) **Curriculum vitae** in English
- d) **Motivation Letter** in English (Briefly state your reasons/motivation to apply for this Master's program and your professional goals. Information that does not appear in the "Application Form" may be listed here as well.)
- e) **Proof of your English language skills** (minimum level of B2 of the Common European Framework of References for Languages (CEFR)). This proof can be waived if your mother tongue is English, the language of instruction of your first study program was English or you have gained study/work experience in English-speaking countries (evidence must not be older than two years).
- f) Copy of your **GMAT** (min. 500) or **GRE** (min. 150 quantitative and 150 verbal) test score. The result must not be more than five years old.
Alternatively: A confirmation from the test center that you have registered for the test. The preliminary result must then be submitted by **June 20 at the latest**¹ by e-mail.
- g) **Certificates** of all previous university degrees with diploma (in officially certified copies) Alternatively, if you have not yet graduated:
 - **Grade sheet** with a current average grade in the original or as an officially certified copy
 - **Certificate** for submission when applying for a Master's program (see online application portal)
- h) **Evidence of other qualifications** (e.g. education, further training, certificates of employment)
- i) **Copy of your identity card or passport** (the front side with personal data and nationality)

Applicants applying via *uni-assist* may have to send additional documents to *uni-assist* by May 15. For further details please go to: <https://www.uni-assist.de/en/>.